



Head Teacher: Mrs. A. Young
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Captain Cook Primary School, Stokesley Road,
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5th October 2023

Dear Parent/Carer

PARENT TEACHER CONSULTATIONS Reception to Year 6

Your child's class teacher would like to talk with you about how your child has progressed and set the main targets they will need to work on for the rest of the year. Parents' consultations will take place on Monday 23rd October and Tuesday 24th October 2023 for all classes.

Once again, this term, we will be using our online appointment booking system. This allows you to choose your own appointment times with teachers and receive an email to confirm the date and time.

The booking system will open on **Wednesday 11th October at 8.00am** and will close on **Sunday 22nd October at 5pm**. Should you wish to make any changes after this date please contact the school office.

Please visit <http://captaincook.parenteveningsystem.co.uk/> to book your appointments. We also have a link on our school website, which will take you directly to the log in screen. (You will need the following information to Login:

Your name and email address

Pupil's Legal First Name

Pupil's Legal Surname

Pupil's date of Birth in this format --/--/----

Please note that the system does not require you to have an email address to book an appointment, you can still book one without this.

[Nursery will be operating a paper system for booking appointments; please see Mrs Russell to arrange a time when you bring your child to school.](#)

If you do have any difficulties in booking an appointment, please contact Mrs Clay in the School office.

A. Young

Mrs A Young
Head Teacher