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Captain Cook Primary School Full Opening September 2020



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The following plans are based on Guidance for full opening – Schools

Published on 2nd July 2020 by DfE

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>



Section 1: Public health advice to minimise coronavirus (COVID-19) risks

We are asking schools to prepare for all pupils to return full time from the start of the autumn term, including those in school-based nurseries. Schools should not put in place rotas.

Schools must comply with health and safety law, which requires them to assess risks and put in place proportionate control measures. Schools should thoroughly review their health and safety risk assessments and draw up plans for the autumn term that address the risks identified using the system of controls set out below. These are an adapted form of the system of protective measures that will be familiar from the summer term. Essential measures include:

- a requirement that people who are ill stay at home
- robust hand and respiratory hygiene
- enhanced cleaning arrangements
- active engagement with NHS Test and Trace
- formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable

How contacts are reduced will depend on the school's circumstances and will (as much as possible) include:

- grouping children together
- avoiding contact between groups
- arranging classrooms with forward facing desks
- staff maintaining distance from pupils and other staff as much as possible



System of controls

This is the set of actions schools must take. They are grouped into 'prevention' and 'response to any infection' and are outlined in more detail in the sections below.

Prevention:

- 1) minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school
- 2) clean hands thoroughly more often than usual
- 3) ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- 4) introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach
- 5) minimise contact between individuals and maintain social distancing wherever possible
- 6) where necessary, wear appropriate personal protective equipment (PPE)

Numbers 1 to 4 must be in place in all schools, all the time.

Number 5 must be properly considered and schools must put in place measures that suit their particular circumstances.

Number 6 applies in specific circumstances.

Response to any infection

- 7) engage with the NHS Test and Trace process
- 8) manage confirmed cases of coronavirus (COVID-19) amongst the school community
- 9) contain any outbreak by following local health protection team advice

Numbers 7 to 9 must be followed in every case where they are relevant.

Prevention



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1) minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school

- We will ensure that any adult or child does not come in to school if they have coronavirus symptoms.
- Anyone developing these symptoms during the school day will be sent home.
- We have a designated room where children displaying symptoms can be isolated in accordance with guidelines.
- Any member of staff who has helped someone with symptoms or any pupil who has been in close contact with them does not need to go home to self-isolate unless they develop symptoms themselves or if the symptomatic person tests positive or if requested to do so by NHS Test and Trace staff.
- Everyone must wash their hands thoroughly or use hand sanitiser following any contact with someone who is unwell and the area around them must be cleaned.



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Prevention



- 2) clean hands thoroughly more often than usual
- We will ensure that all pupils and staff clean their hands regularly, including:
 - when they arrive at school
 - when they return from breaks
 - when they change rooms
 - before and after eating
 - other regular times throughout the day
 - All classrooms and other teaching areas will have soap and/or hand sanitiser to facilitate this



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Prevention



3) ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach

- We will ensure that every classroom and other teaching area has a supply of tissues available and a lidded bin to support this approach.
- 'Catch it, bin it, kill it' posters will be on display around school



Prevention



4) introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach

- We will ensure enhanced cleaning around school
- Anti-bacterial wipes will be available in all classrooms, and surfaces will be cleaned regularly throughout the day
- Toilet blocks will be thoroughly cleaned at lunchtime, and materials will be made available for additional cleaning during the school day as deemed necessary



Prevention



5) minimise contact between individuals and maintain social distancing wherever possible

- The overarching principle for schools to apply is to reduce the number of contacts between children and staff. This can be achieved by keeping groups separate in 'pods' and through maintaining distance between individuals.
- For younger children the emphasis will be on maintaining separate groups (pods.)



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We will do this by:

- Having consistent groups (pods) to reduce the risk of transmission
- Limiting pod sizes to class groups, which is seen as best practice within the guidelines
- Limiting the number of pupils and staff in contact with each other to only those within the group
- Assigning adults to a pod of children, and minimising the movement of adults between pods where possible
- Keeping a record of any staff movement between pods
- Maintaining social distancing between adults and children where possible
- Seating pupils side by side and facing the front of the classroom
- Maintaining good ventilation in all teaching areas





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We will do this by:

- Keeping pods of children apart from other groups by:
 - staggering start and finish times
 - utilising different entry/exits into school
 - staggering playtimes and lunchtimes
 - establishing zones within playgrounds
 - limiting movement around school
 - avoiding mass gatherings by children eating in their classroom
 - not holding assemblies
 - limiting the use of shared spaces
 - creating a number of different areas for adult breaks



We will do this by:



- Minimising adults on school site by
 - asking only one adult to accompany children to and from school
 - ensuring that adults drop off and collect children promptly
 - asking parents not to congregate on school site
 - requesting that all parents make an appointment before entering school
 - maintaining social distancing principles for all adults on school premises
 - where possible, ensuring that visitors such as contractors only enter school site after normal school hours
 - minimising the use of supply and peripatetic teachers
 - not permitting volunteers onto school site

We will do this by:

- Providing staff and pupils with their own essential stationery which should not be shared
- Ensuring that any classroom based resources are only shared within the pod and are cleaned regularly
- For resources that are shared between pods, establishing a quarantine period of 48 hours (72 hours for plastics) before reuse
- Regular cleaning of outdoor equipment
- Limiting equipment brought by children onto school site
- Quarantining reading books for 72 hours before reissue



Prevention

6) where necessary, wear appropriate personal protective equipment (PPE)

- PPE is necessary in a very limited number of cases, including:
 - where a child becomes ill with coronavirus symptoms whilst at school
 - where a child has intimate care needs
- PPE boxes will be available in all classrooms
- Staff to consult PPE matrix to determine what PPE is needed

Response

7) engage with the NHS Test and Trace process



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- If a child or staff member displays symptoms, they must not come in to school, or must be sent home and book a test
- In the event of a positive test, parents or staff member must provide details of anyone they have been in close contact with
- Close contacts of anyone who develops symptoms or tests positive for coronavirus must self isolate for 14 days
- Parents/staff member should inform school immediately of test results



Response

8) manage confirmed cases of coronavirus (COVID-19) amongst the school community

9) contain any outbreak by following local health protection team advice

- School will work closely with local Health Protection Team, and follow advice given when they become aware of a positive case within the school community
- School will inform parents/staff member about when it is safe to return following consultation with Health Protection Team

Please note – whole school closure based on cases within the school will not generally be necessary



Attendance

The usual rules on school attendance will apply from September, including:

- parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age;
- schools' responsibilities to record attendance and follow up absence
- the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct

A small number of pupils will still be unable to attend in line with public health advice because they are self-isolating and have had symptoms or a positive test result themselves; or because they are a close contact of someone who has coronavirus.

Where this is the case, DfE expects schools to be able to immediately offer these pupils access to remote education. School will monitor engagement with this.



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Staff



- Staff who are clinically vulnerable or extremely clinically vulnerable

Clinically extremely vulnerable list will be paused on 1 st August. Where schools apply the full measures in the guidance, the risks to all staff will be mitigated significantly, including those who are extremely clinically vulnerable and clinically vulnerable. Pregnant women are in the clinically vulnerable category. DfE expects this will allow most staff to return to the workplace, although they advise those in the most at risk categories to take particular care while community transmission rates continue to fall.

- Staff should be aware of quarantine restrictions, but, as would usually be the case, will be expected to be available to work from the start of the Autumn Term

Any staff member who has booked a holiday which may be subject to this should speak to the Head Teacher before the end of the Summer Term.



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Supporting Staff



School will ensure that they have explained to all staff the measures they are putting in place to minimise risk. School will ensure that all staff will have access to mental health support. The Education Support Partnership

<https://www.educationsupport.org.uk/>

provides a free helpline for school staff and targeted support for mental health and wellbeing.



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Staff Deployment



School may need to alter the way in which staff are deployed and use staff more flexibly to welcome back all pupils for the start of the Autumn Term. This may include:

- staff changing year groups
- covering lunch and playtimes
- providing PPA or other cover
- altering start/finish times due to pod timetables

The Head Teacher will discuss and agree any changes with the staff involved.



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School Meals



- For the first half term we will only be offering packed lunches to the children
- These will be eaten in classrooms to avoid mixing of pods in the dining hall
- School packed lunches will be delivered to class pods



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School Visits



- No school visits to indoor venues or those involving coach travel will be undertaken in the first half term
- There will be no participation in sports tournaments or competitions in the first half term



School Uniform

- All children are expected to return to school wearing full school uniform, including black school shoes
- Children's PE lessons, where possible, should take place outside. Children need full PE kit as normal, which can be left in their PE bag at school. PE, lunch and book bags will be the only bags permitted in school.
- Uniforms do not need to be cleaned any more than usual



Curriculum



- Teach an ambitious and broad curriculum in all subjects from the start of the autumn term, but make use of existing flexibilities to create time to cover the most important missed content – prioritise within subjects the most important components for progression.
- Plan on the basis of the educational needs of pupils.
- We will do this by:
 - identifying curriculum content not taught in the previous year
 - assessing where children are in September and identifying gaps in knowledge
 - sharing assessment information with parents
 - focus teaching on basic skills in reading, writing and maths, with an emphasis on reading and phonics, and on the prime areas of learning within EYFS
 - consolidate reading/writing skills within other timetabled subjects



- While substantial modification to the curriculum may be needed at the start of the year, schools should aim to return to the school's normal curriculum in all subjects by summer term 2021.
- We will do this by:
 - using Autumn Term to ensure all pupils have the chance to catch up in reading, writing and maths
 - from Spring Term onwards, moving towards comprehensive curriculum coverage



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- Develop remote education so that it is integrated into school curriculum planning.
- For individuals or groups of self-isolating pupils, remote education plans should be in place. These should meet the same expectations as those for any pupils who cannot yet attend school at all due to coronavirus.
- In the event of a localised lockdown school may have to return to providing remote learning and childcare for children of keyworkers and vulnerable pupils.
- Further guidance on remote learning is to follow.



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Physical Activity

School has the flexibility to decide how physical education, sport and physical activity will be provided whilst following the measures in their system of controls.

Pupils should be kept in consistent groups, sports equipment thoroughly cleaned between each use by different individual groups, and contact sports avoided.

Outdoor sports should be prioritised where possible, and large indoor spaces used where it is not, maximising distancing between pupils and paying scrupulous attention to cleaning and hygiene.



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Pastoral Support

Pupils may be experiencing a variety of emotions in response to the coronavirus (COVID-19) outbreak, such as anxiety, stress or low mood. This may particularly be the case for vulnerable children, including those with a social worker and young carers.

We will support pupils by:

- creating a positive environment where children feel safe and secure
- placing an equal emphasis on mental health and well being within all pods as well as addressing learning needs
- working closely with parents whose children are anxious about returning to school
- working closely with external/specialist agencies
- providing targeted support from our Pastoral Team where necessary
- using support services in conjunction with School Nursing Team



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Behaviour Expectations



It is likely that adverse experiences and/or lack of routines of regular attendance and classroom discipline may contribute to disengagement with education upon return to school, resulting in increased incidence of poor behaviour. School will work with those pupils to help them reintegrate back into school life.

School is updating their behaviour policy to reflect new rules in the current climate. These will be communicated with staff, children and parents at the start of the Autumn Term.

School will set out clearly the consequences for poor behaviour and deliberately breaking the rules and how they will enforce those rules including any sanctions.



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OFSTED



Routine Ofsted inspections will remain suspended for the Autumn Term. However, during the Autumn Term, inspectors will visit a sample of schools to discuss how they are managing the return to education of all their pupils. These will be collaborative discussions, taking into account the curriculum and remote education expectations set out in this document, and will not result in a judgement.

A brief letter will be published following the visit. The insights that inspectors gather will also be aggregated nationally to share learning with the sector, the government and the wider public. In addition, Ofsted has the power to inspect a school in response to any significant concerns, such as safeguarding.

It is intended that routine Ofsted inspections will restart from January 2021, with the exact timing being kept under review.



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Assessments

Statutory primary assessments will take place in summer 2021. The early years foundation stage profile, and all existing statutory key stage 1 and 2 assessments, should return in 2020 to 2021 in accordance with their usual timetables.

This includes:

- the Phonics Screening check
- Key Stage 1 tests and teacher assessment
- the Year 4 Multiplication tables check
- Key Stage 2 tests and teacher assessment.

The statutory rollout of the reception baseline assessment has been postponed until September 2021.

Phonics check for Year 2 children is currently under review



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Accountability



Performance tables are suspended for the 2019 to 2020 academic year, and no school or college will be judged on data based on exams and assessments from 2020.

Until the new data release is available, all those working with schools, including Ofsted and DfE regional teams, will refer to the 2019 data.



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Process in the event of a local outbreak



If Middlesbrough sees a spike in infection rates that is resulting in localised community spread, the local authority will decide which measures to implement to help contain the spread.

The Department for Education will be involved in decisions at a local and national level affecting a geographical area, and will support school and the local authority to follow the health advice.

Wraparound

Whilst beneficial, DfE acknowledges that resuming breakfast and after-school provision from September will be logistically challenging.

School is currently reviewing this with our provider.



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